Integrated Analytical Labs
273 Franklin Rd
Randolph, NJ 07869

External Chain of Custody Record/ Field Test Data Sheet USEPA Method TO-15

Contact Us: 973 361-4252
fax: 973 366-5613
Web: www.ialonline.com

Client Contact Information	Project Information	Carrier (check one): ____ IAL Courier ____Client Courier _____FedEx	____ of ____ COCs
Company:	Project Name:	ALL FIELDS IN RED ARE REQUIRED	
Address:	Project Manager:	Site:	
City/State/Zip:	PM Signature:	Site Contact:	
Phone:	PM E-Mail:	Invoice Information	
Fax:	Sampler:	PO Number:	

Analysis Turnaround Time - IF NO TAT IS SPECIFIED, 2 WEEK TAT IS ASSUMED

Standard: 2 weeks (10 business days) Results needed by: _____

Rush (Specify Lab-Approved TAT): _____

Barometric Pressure — Start _____ Stop _____

Sample Identification	Start DATE & TIME (24 Hr Clock / Military Time)	End DATE & TIME (24 Hr Clock / Military Time)	Starting Canister Pressure in Field ("Hg)	Ending Canister Pressure in Field ("Hg)	Starting Temp. (°F)	Ending Temp. (°F)	Outgoing Canister Pressure in Lab ("Hg)	Incoming Canister Pressure in Lab ("Hg)	Flow Regulator ID	Canister ID	Canister Size (L)	Flow Controller Readout (cc/min)	Analysis: EPA TO - 15	Analysis: NJDEP LLTO-15	Analysis: Library Search (Specify 10, 20, or 30 TICs)	Analysis: Other (Explain Below)	Report: NJDEP Regulatory Data Package	Report: NJDEP Reduced Data Package (LLTO-15 Only)	Report: NYSDEC / DOH Data Package	Report: Other Data Package Type (Explain Below)	Report: Results Only (No Data Package)	Matrix: Indoor / Ambient Air	Matrix: Soil Gas / Sub or Near Slab	Matrix: Stack Emissions

Comments/ Special Analysis Instructions / QC Requirements:

Note: Hold or contingent samples may be designated by writing an "H" or "C" in the appropriate analysis method box. If additional analysis instructions are necessary, please use the "Comments" section

Shipping Information / Canister Preparation (for laboratory use only)

Individual Preparing Canisters / Title : Joseph Walukiewicz / Air Department Sample Custodian

Lab Affixed Seal Number(s):

Date/Time Shipping Container Sealed:

Laboratory Canister Certification

GC/MS Analyst Signature _____

External Chain of Custody

Relinquished	*Received*	*Time/Date*	*Reason for Change of External Custody*
			shipment from laboratory to client

Individual Resealing Shipping Container Name: _____ Title: _____

Time/Date Sample Shipping Container Resealed: _____ NJDEP Affixed Seal Number: _____

Time/Date Sample Shipping Container Opened: _____ Individual Opening Sample Shipping Container: Joseph Walukiewicz

Time/Date Internal Chain of Custody Initiated: _____

White and yellow - lab copies; Pink - client copy

Use appropriate care with IAL sampling equipment when sampling and packing for shipment. The client is responsible for all damage incurred to IAL equipment. Notify IAL if equipment is damaged upon receipt. Holding time before sampling is 15 days, after sampling is 30 days; failure to follow these times may result in data rejection by regulatory agencies. The lab will contact you if your COC is not clear, incomplete, or if discrepancies exist. The use of initials is not permitted on the COC except when correcting errors.